

Annex- III

On the Letter head of Principal Customer(For Job Work)

Date: _____

To,
M/s. Reliance Industries Limited.
3rd Floor, Maker Chamber IV ,
222, Nariman Point,
Mumbai – 400021

Dear Sir,

We, M/s. _____(name of principal customer) hereby declare that M/s. _____(name of job worker) is our job worker located in _____(name of state). We intend to send the GST paid goods procured from you to the premises of the said job worker directly from your factory of manufacture.

A letter / declaration obtained from the said job worker is also enclosed herewith

You are requested to do the needful.

Thanking You,

Yours faithfully,

(Stamp and signature of customer)

Annex- IV

On the Letter head of Job Worker (For Job Work)

Date: _____

To,
M/s. Reliance Industries Limited.
3rd Floor, Maker Chamber IV ,
222, Nariman Point,
Mumbai – 400021

Dear Sir,

We, M/s. _____(Job worker) hereby inform you that we are going to carry out job work activity on behalf of M/s. _____ (Principal) for manufacturing of _____ out of the GST paid goods _____ to be received from you on behalf of Principal M/s. _____(Principal).

You are requested to do the needful.

Thanking You,

Yours faithfully,

(Stamp and signature of JOB WORKER)

ACCEPTED.

(Stamp and signature of PRINCIPAL).